



MILWAUKEE COUNTY  
Behavioral  
Health  
Division

myAvatar™

Tips and Tricks



## BHD Client Contacts- New Client Locator Information Section

A new section is available in the BHD Client Contacts Form; it is called Client Locator. The Client Locator section replaces the old Client Locator Form (which will be discontinued). The Client Locator section is used primarily by community partners to document a client's regular whereabouts. Use the Client Locator section to (a) view client location information in the client's chart, and (b) update client location information provided by the client or others.

### Client Contacts Form

Chart BHD Client Contacts

Contacts Checklist

- CHECKLIST
- GENERAL COMMENTS
- Client Contacts
  - TYPE OF CONTACT
  - CONTACT INFORMATION

Submit

Please indicate when Enter names and c

Legal Guardian?

Yes No Unknown

### New Client Locator Section

Chart BHD Client Contacts

Contacts Checklist

- CHECKLIST
- GENERAL COMMENTS
- Client Contacts
  - TYPE OF CONTACT
  - CONTACT INFORMATION
- Client Locator
  - SOCIAL PLACES
  - CLIENT DAILY LIVING
  - MOST TIME SPENT

Submit

Please indicate when Enter names and con

Legal Guardian?

Yes No Unknown

Client Locator Information- document in the section as appropriate.

Chart BHD Client Contacts

Contacts Checklist

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Submit

SOCIAL PLACES

Is there any place you go regularly to hang out or to meet friends?

Name of Place Phone Number

Address/City/State

Streets that are nearby?

Times that you are usually there?

Nicknames

CLIENT DAILY LIVING

Unexpected things happen, if in the next 6 months you had no place to sleep, where would you go?

What shelter/rooming house/ hotel do you use?

How often do you go?

Where did you sleep last night?

Special locations or areas?

MOST TIME SPENT

Where do you spend time? (Eat, Shop, Hang Out, etc.)